

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF A REGULAR BOARD MEETING  
Tuesday, March 16, 2004 – 6:30 p.m.  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright. General Manager Rita Velasquez, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President Perez called the meeting to order at 6:32 p.m. and welcomed everyone to the meeting.
2. Rita Velasquez led the Pledge of Allegiance.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. President Perez stated he along with Directors McElroy and Wright attended the California and Pacific Southwest Recreation and Park Training Conference in Anaheim this past week and were pleasantly surprised at the Awards Banquet when presented with an award of merit recognizing the Board's efforts in preserving and revitalizing Elk Grove Regional Park.  
  
The Parks Maintenance Division was also honored with an achievement award in the category of Park Operations and Maintenance, for a technique developed by Dave Womack for repairing damaged playground equipment with the use of a plastic welder. The technique is now being widely used by other park agencies and has helped the industry as a whole in working more efficiently using less tax dollars.

**C. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

**D. CONSENT CALENDAR**

1. The Board approved the March 2, 2004 minutes of a regular Board meeting, with a modification to the motion made for Item H4 – "Wright-**McElroy**, Perez – yes; Mulberg – abstain; Derr – absent." McElroy-Mulberg, unanimous.
2. The Board received and filed a letter of appreciation to the CSD Fire Department.
3. The Board ratified payment of the February 2004 bills and payroll for the EGCSD, and received and filed the Budget Status Reports for the month of February 2004. McElroy-Wright, unanimous.
4. The Board declared Fire Department Vehicle No. 38 (a 1999 Crown Victoria) as surplus and authorized the purchase of a replacement vehicle. McElroy-Wright, unanimous.
5. The Board approved Resolution Nos. 2004-11 and 2004-12, granting a right of way to SureWest Televideo for the installation of a remote terminal and equipment vault within landscape corridors at Bond Road and Stonebrook Drive and Elk Grove Boulevard and Mainline Drive. McElroy-Wright, unanimous.

6. The Board approved Resolution No. 2004-13, appropriating \$60,000 within the Central Elk Grove budget, Index 9376, to Account No. 4202 (Improvements Other than Buildings), \$30,000, Account No. 4301 (Vehicles), \$20,000, and Account No. 4302 (Other Equipment), \$10,000 for the purchase of a maintenance truck, ball field grader/drag, Elk Grove Park Dog Park fencing materials, and re-lamping of all field lights at the Kloss Softball Complex with offsetting In-lieu Fee Revenues, Account No. 9529. McElroy-Wright, unanimous.
7. The Board approved Resolution Nos. 2004-14 and 2004-15, accepting a landscape maintenance easement and a landscape buffer grant deed for the Kaiser Medical Office Building on Big Horn Boulevard, north of Laguna Boulevard. McElroy-Mulberg, unanimous.
8. The Board ratified the Senior Management Employment Contract with Jerry Fox for the position of Deputy Administrator of Parks and Recreation, effective January 1, 2004. McElroy-Wright, unanimous.

#### **E. ADVERTISED PUBLIC HEARINGS**

1. NONE

#### **F. PUBLIC HEARINGS**

1. NONE

#### **G. STAFF REPORTS**

1. The Board approved Resolution No. 2004-16, supporting The Local Taxpayers and Public Safety Protection Act. Wright-Derr, unanimous.
2. The Board authorized staff to contract with NBS Government Finance Group (NBS) as the engineer to prepare the Engineer's Report for the District Wide Landscape and Lighting Assessment District for the 2004-2005, 2005-2006, and 2006-2007 budget years for a total amount not to exceed \$52,228 (\$17,250, \$17,238, and \$17,740); plus the fees for assistance with a Proposition 218 balloting not to exceed \$6,500. Mulberg-Wright, unanimous.
3. The Board determined co-sponsoring organizations that wish to serve alcohol at District community events would be required to provide the following items to the CSD prior to the event:
  - a) A Certificate of Insurance including:
    - A minimum coverage of \$1,000,000
    - Liquor liability insurance
    - Additional insured endorsement naming of the Elk Grove Community Service District, the County of Sacramento, and the City of Elk Grove as additional insured.
  - b) One-Day Liquor License from the Department of Alcoholic Beverage Control (ABC)
    - License must be in the name of co-sponsoring organization.
    - Co-sponsoring organization will be responsible for informing local law enforcement of the desire to sell alcohol at the event including the date, times, and location of the event.
    - Co-sponsoring organization will be responsible for adhering to all guidelines set forth by the Department of Alcoholic Beverage Control.
  - c) Security
    - Legal age screening (checking I.D.).
    - Maintaining perimeter surrounding designated distribution point.

Derr-Mulberg, McElroy, Wright - yes; Perez - no.

4. The Board approved the temporary placement of a carousel in the northwest corner of Picnic Area 9 within Elk Grove Regional Park from April through October 2004, with the stipulation the Elk Grove Historical Society would be allowed to block off the east end of the parking lot while the Living History Program is in session at the Rhodes School House. The Board also authorized the General Manager to execute all appropriate documents associated with this activity. Mulberg–McElroy, Derr, Perez – yes; Wright – no.

## **H. BOARD OF DIRECTORS BUSINESS**

1. Fire Committee – Director McElroy – No report.
2. Parks & Recreation Committee – Director Wright stated there was nothing new to report from the last Committee meeting since staff is still researching questions and issues posed with regards to the establishment of fees for out-of-district residents.
3. Budget/Finance/Insurance Committee – Director Mulberg stated the Committee reviewed the mid-year budget reports, which have since been approved by the Board.
4. Policies & Procedures Committee – Director McElroy – No report.
5. Strategic Planning Committee – Director Derr – No report.
6. Fire Communications Board – Director Derr stated the Fire Communications Board has narrowed the 100 or so applications received for the Com Center Manager position to three and hope to have the position filled within a reasonable length of time.
7. Senior Center Board – President Perez stated the Senior Center Board met on February 24 and appointed Interim Director Mary Ann Chappelle as the permanent Director and is in the midst of reviewing compensation packages for medical/health plans for the Senior Center staff. With regards to the Senior Center remodel, the Board is working with the general contractor overseeing the project to identify ways to trim cost due to the escalating construction costs. The Board is also working with staff to establish an endowment program where family members of lost loved ones can make donations to the Senior Center.
8. Local Agency Formation Commission (LAFCo) – Director Mulberg reported the annexation of the older part of Elk Grove to the Florin Resource Conservation District was approved at the last LAFCo meeting, as was the annexation of the Airgas property to the City of Sacramento.
10. Sacramento County Treasury Oversight Committee – No report.
11. Miscellaneous Reports – President Perez, with concurrence from Directors McElroy and Wright stated the 2004 California Pacific Southwest Recreation and Park Training Conference proved to be very informative and offered numerous educational classes on a variety of topics. Materials brought back by the Board members on classes they attended include: Re-energizing Employees by Redefining Organizational Goals; Facilitating Effective Meetings; and a workshop regarding policies and the Brown Act entitled “It’s what they don’t tell you that’s important.” Other materials brought back by the Board to share with staff included innovative park playground apparatus, developing program opportunities such as roller hockey, and collaborative methods and strategies to build partnerships and improve efficiencies with different government entities.

## **I. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

## **J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

1. In an effort to preserve some of Elk Grove’s history, Director Mulberg requested staff research the feasibility of saving and relocating two historical buildings currently at the Foulks Ranch property at the same site as the Elk Grove Hotel & Stage Stop Museum in Elk Grove Regional Park.

**K. ADJOURNMENT TO EXECUTIVE SESSION**

1. NONE

**L. EXECUTIVE SESSION**

1. NONE

**M. ADJOURNMENT**

With no further business, President Perez adjourned the regular meeting at 7:52 p.m.

Respectfully submitted,

Rita K. Velasquez  
Secretary of the Board